



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Regional Office 02  
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan  
Tel. No.: 078.304.5378/304.1978/304-7378, Fax No. : 078.304.9345

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## **REQUEST FOR QUOTATION**

7 March 2019

**PROCUREMENT NAME: Provision of Printing of Brochures, Comics, and Book Primers for the advocacy campaign and awareness on Federalism**

**APPROVED BUDGET : ₱ 155,000.00**

**Supplier/Contractor :** \_\_\_\_\_

**Address :** \_\_\_\_\_

### **INSTRUCTIONS**

1. Please quote your best offer for the items listed in the attached Canvass.
2. Submit sealed quotation duly signed by you or your authorized representative at DILG Regional Office No. 02, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan thru the BAC Secretariat **not later than 14 March 2019 at 10:00 AM** together with the following documentary requirements:
  - a. Mayor's Permit;
  - b. PhilGEPS Registration Number
  - c. Income/Business Tax Return
  - d. Omnibus Sworn of Statement

For any clarification, you may contact Ms.Arianne Bennevic B. Batugal, Chairperson of the BAC Secretariat at (078) 304-7378/1978.

(sgd.)  
**DIGNA R. HERRERA**  
BAC Chairperson

## CANVASS FORM

Date \_\_\_\_\_

TIN :

(sgd.)  
DIGNA R. HERRERA  
BAC Chairperson

1. ALL ENTRIES MUST BE TYPEWRITTEN / WRITTEN IN INK
2. DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS  
ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
5. INDICATE PHILGEPS REGISTRATION NUMBER: \_\_\_\_\_
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING SPECIFICATIONS OF THE PRODUCTS BEING OFFERED
7. ALL BIDS SHALL BE SUBMITTED IN SEALED ENVELOPE DULY SIGNED/INITIALED BY THE BIDDER/SUPPLIER
8. PLEASE SPECIFY IF VAT OR NON-VAT
9. IF LEASE TO OWN, CONTRACT IS AT LEAST THREE EQUAL MONTHLY INSTALLMENTS

[illegible]

### Price Validity

Date \_\_\_\_\_