

CS Form No. 33-B
Revised 2018



(Stamp of Date of Receipt)

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Mr./Mrs./ Ms.: **CATHERINE B. CALUBAQUIB**

You are hereby appointed as Administrative Assistant III (Secretary) (SG 9) under

Permanent status at the Department of the Interior and Local Government with
(Permanent, Temporary, etc) (Office/Department/Unit)

a compensation rate of Twenty thousand four hundred two pesos (Php 20,402.00) per month.

The nature of this appointment is Promotion
(Original, Promotion, etc)

vice Christian Florald P. Morco, who was Promoted
(Transferred, Retired, etc.)

with Plantilla Item No. OSEC-DILGB-ADAS3-66-2005.

Page 1 of 2.

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

(sgd.)

JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director
Appointing Officer/Authority

February 28, 2022
Date of Signing

Certification

This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017 as amended** have been complied with, reviewed and found to be in order.

The position was published at CSC Bulletin of Vacant Positions from January 07, 2022 to January 17, 2022 and posted in DILG Regional Office and DILG Provincial Offices in Batanes, Cagayan, Isabela, Nueva Vizcaya and Quirino January 07, 2022 to January 17, 2022 in consonance with R.A. No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on January 18, 2022.

(sgd.)
MARIA LUISA C. DY
HRMO III

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB during the deliberation held on February 10, 2022.

(sgd.)
ELPIDIO A. DURWIN, CESO IV
Assistant Regional Director
HRMPSB Chairperson

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of _____			
☐ Invalidated per CSCRO/FO letter dated _____			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/ CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement
Received original/photocopy of appointment on 2/28/2022
(sgd.)
Appointee