

CS Form No. 33-B
Revised 2017



(Stamp of Date of Receipt)

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Mr./Mrs./ Ms.: **CAROLYN C. MATEO**

You are hereby appointed as Local Government Operations Officer II (LGOO II)
(SG-13) under Permanent status at the Department of the Interior and Local Government with
(Permanent, Temporary, etc) (Office/Department/Unit)
a compensation rate of Twenty-Four Thousand Two Hundred Twenty Four Pesos (P24,224.00)
per month.

The nature of this appointment is Promotion
(Original, Promotion, etc)

vice Michael Angelo L. Benigno, who Promoted
(Transferred, Retired, etc.)

with Plantilla Item No. OSEC-DILGB-LGOO2-93-1998.

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This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

(sgd.)

JONATHAN PAUL M/ LEUSEN, JR., CESO IV
Regional Director
Appointing Officer/Authority

Feb. 12, 2018
Date of Signing

PRIME-HRM Revalidated 2013

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to ORA-ORHA No. 24, s. 2017 have been complied with, reviewed and found to be in order.

The position was published at Civil Service Commission Bulletin of Vacant Positions (Publication #01-2017-1115-130 dated November 20, 2017) and posted in 3 conspicuous places, Provincial Offices in consonance with RA No. 7041. The assessment by the Regional Personnel Selection and Promotion Board (RPSPB) started on February 06, 2018.

(sgd.)

EDNA V. MUNGICAL
Administrative Officer V

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the RPSPB during the deliberation held on February 06, 2018.

(sgd.)

ELPIDIO A. DURWIN, CESO V
OIC-Assistant Regional Director
RPSPB Chairperson

CSC/HRMO Notation

ACTION ON APPOINTMENTS

Recorded by

☐ Validated per RAI for the month of _____

☐ Invalidated per CSCRO/FO letter dated _____

☐ Appeal

DATE FILED

STATUS

☐ CSCRO/ CSC-Commission

☐ Petition for Review

☐ CSC-Commission

☐ Court of Appeals

☐ Supreme Court

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement

Received original/photocopy of appointment on _____

Appointee